

Nursery Room Assistant - EYFS

Starting: September 2025

15 hours per week, 3 hours per day, Part time, Term time only

Working pattern: Monday to Friday 11:00am to 2:00pm, 35 weeks per year, including staff training days

Actual salary £7,339.21 per annum which is based on a full time equivalent salary of £ 25,396.80 per annum, £12.21 per hour.

Our Lady of Sion School is a small, caring community where students and staff thrive. It is an excellent place to teach and learn. We belong to a world-wide family of Sion schools and our ethos is hugely important to us and all other Sion schools around the world.

We have a superb opportunity for a **Nursery Room Assistant** to join our small friendly team. The Nursery Room Assistant will ensure that the expected standards published within the EYFS are met and all children learn and develop successfully and are kept healthy and safe. We are looking for someone who is passionate about childcare/development and ensuring each child's safety is a priority at all times. You will be extremely positive and outgoing, with a real passion for developing your career as a childcare professional. You will need to have excellent communication skills and be able to engage effectively with other team members and senior management.

The Nursery Room Assistant must take all necessary steps to keep children safe and well, working with the school's safeguarding policy, the DSL and Deputy DSLs and Senior Leader Safeguarding and Pastoral. The Nursery Room Assistant must have regard for statutory guidance, *Working Together to Safeguard Children*, *Prevent Duty* and *Keeping Children Safe in Education*. Please see the job description for full details.

What we are looking for:

- Childcare qualification Level 3, e.g. Level 3 Diploma/foundation degree or HND in an early years subject
- Experience in education including EYFS
- Up to date knowledge of the new EYFS framework, regulations and ISI standards
- GCSE in English and Maths A*-C or equivalent grade
- The commitment to care for everyone in our school community
- To support the Sion ethos of our school.

What we can offer you:

- The opportunity to join our lovely school of around 380 students aged 3-18, supported by a hugely talented and hard-working staff team
- Polite, respectful, committed students who are positive and active learners
- Excellent professional development and guidance
- An ethos of kindness and consideration that is actively lived-out

Closing date: 8:00am 19th June 2025

If you believe you have what it takes and are genuinely excited about the prospect of taking on this critical role, we look forward to hearing from you. **Please complete our online application form** <https://form.jotform.com/230384617821355>, ensuring that you provide evidence of your impact and how you would meet the requirements within the person specification.

CVs and non-standard application paperwork will not be accepted as part of the application process.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The School may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media accounts, as part of their application.

The post is exempt from the Rehabilitation of Offenders Act 1974. The School is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

All job applicants are considered equally and consistently to ensure that no job applicant is treated unfairly on any grounds regardless of your sex, age, disability, race, sexual orientation, gender reassignment, pregnancy and maternity, marriage or civil partnership, religion or belief.