

9th September 2024

Dear Parents

Re: School Information

Following the intake of new students in September, I am writing to all of our parents to make certain that you are all aware of the following information. This is required to ensure that we continue to comply with regulatory obligations which apply to all independent schools.

Name of School:	Our Lady of Sion School, Worthing
Company No:	06084975
Registered Office:	Gratwicke Road, Worthing, West Sussex, BN11 4BL
Telephone Number:	01903 204063
Headteacher:	Mr Steven Jeffery
Chair of Governors:	Mrs K Henwood
Address for correspondence:	Our Lady of Sion School, Gratwicke Road, Worthing, West Sussex, BN11 4BL

Both the Headteacher and the Chair of Governors can be contacted via the school:

Headteacher jefferys@sionschool.org.uk

Chair of Governors henwoodk@sionschool.org.uk

A statement of Our Lady of Sion School's Aims and Ethos:

[Aims & Ethos - Our Lady of Sion \(sionschool.org.uk\)](https://www.sionschool.org.uk)

Our website address is: <https://www.sionschool.org.uk/>

The school has published the following information, policies and procedures which appear upon the website. These are also available on written request.

Senior School and Sixth Form: Gratwicke Road, Worthing, West Sussex, BN11 4BL. Tel: 01903 204063

Junior School and Early Years: Westbrooke, Worthing, West Sussex, BN11 1RE. Tel: 01903 204062

Email: enquiries@sionschool.org.uk www.sionschool.org.uk

Registered Charity Number. 1121398

Policies: <https://www.sionschool.org.uk/about-us/school-policies/>

School Curriculum: [Junior School Curriculum - Our Lady of Sion \(sionschool.org.uk\)](https://www.sionschool.org.uk/about-us/school-policies/)

[Senior School Curriculum - Our Lady of Sion \(sionschool.org.uk\)](https://www.sionschool.org.uk/about-us/school-policies/)

[Sixth Form - Our Lady of Sion \(sionschool.org.uk\)](https://www.sionschool.org.uk/about-us/school-policies/)

Information regarding the School's academic performance during the preceding school year, including the results of our GCSE and A-Level examinations:

<https://www.sionschool.org.uk/about-us/exam-results/>

We are currently updating this area of the website to display current result data.

A copy of the latest ISI Inspection Reports (2019) can be found here:

[ISI report November 2023.pdf \(sionschool.org.uk\)](https://www.sionschool.org.uk/about-us/exam-results/)

Senior Leadership Team information:

Headteacher	Steven Jeffery	jefferys@sionschool.org.uk
Deputy Headteacher	Helen Davis	davish@sionschool.org.uk
Senior Leader: Pastoral Care/Safeguarding	Anthony Faulkner	faulknera@sionschool.org.uk
Bursar	Karen Preston	prestonk@sionschool.org.uk

Our Lady of Sion School's Safeguarding Team

Anthony Faulkner is the **Designated Safeguarding Lead** (DSL) for Our Lady of Sion School

Deputy Designated Safeguarding Leads:

Steve Jeffery	jefferys@sionschool.org.uk
Helen Davis	davish@sionschool.org.uk
Maria Manco	mancom@sionschool.org.uk
Sarah Summers	summers@sionschool.org.uk

Mental Health First Aiders

Steve Danes	daness@sionschool.org.uk
Vicki Hoarty	hoartyv@sionschool.org.uk
Peri Kirk	kirkp@sionschool.org.uk

Staff email addresses and specific roles will shortly be updated in the Parent Handbooks in Firefly. We shall be sending out that link in due course.

<https://lp-sionschool.fireflycloud.net/parent-handbook>

Never hesitate to contact us here. Our "open door" policy is genuine. We are here for you all.

Yours sincerely



Steve Jeffery
Headteacher