

SENIOR SCHOOL
Gratwicke Road
Worthing
West Sussex
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OUR LADY OF SION SCHOOL

Opportunities for all in a caring family community
HEADMASTER: Michael Scullion M.A. B.Ed.

JUNIOR SCHOOL
Westbrooke
Worthing
West Sussex
BN11 1RE
Tel: 01903 204062
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20th September, 2011

Dear Parents

Reception and Year 1

I would firstly like to thank those parents who kindly give up their time to help with the extra curricular activities. I know that the staff are most grateful for the extra pair of hands with outings, swimming and after school activities.

As you may or may not be aware, it is our policy that all adults who come into contact with children, in the school environment, are CRB checked. The check involves filling in a form and providing proof of identity to Mrs Nicola Curtiss (Headmaster's P.A.). Unfortunately, the check can take up to six weeks. With this in mind, I was wondering and hoping if a few more parents would be kind enough to go through this process, to enable a larger parent body to help out with school events. If you are willing, then please could you telephone Mrs Curtiss at the Senior School in the first instance.

Many thanks

Yours sincerely,

A handwritten signature in black ink that reads 'James Summers'.

James Summers
Deputy Head